



Instructions for Completing Marriage License Application

Please complete the application form using **full legal names** and dates. Mower County requires both applicants to appear in person for the processing of the application. **Application forms are available at Mower County Auditor-Treasurer's Office.**

Application hours are 8:00 AM – 5:00 PM, Monday thru Friday.

There is a **five day waiting period**, which does not include weekends and holidays. You may apply up to six months in advance of the wedding.

The marriage license fee for parties who have completed at least 12 hours of premarital education is **\$40.00**. The fee for the license is **\$115.00** if you have not met the premarital education requirements.

In order to qualify for the reduced fee, the parties must submit a signed and dated statement from the person who provided the premarital education confirming that it was received, printed on their official letterhead. The premarital education must be provided by a licensed or ordained minister or the minister's designee, a person authorized to solemnize marriages under Minnesota Statutes, section 517.18, or a person authorized to practice marriage and family therapy under Minnesota Statutes, section 148B.33. The education must include the use of premarital inventory and the teaching of communication and conflict management skills.

The statement from the person who provided the premarital education must use the following format on their **business letterhead stationery**.

"I, (name of educator), confirm that (full legal name of both parties) received at least 12 hours of premarital education that included the use of a premarital inventory and the teaching of communication and conflict management skills by a licensed or ordained minister, a person authorized to solemnize marriages under Minnesota Statutes, section 517.18, or a person authorized to practice marriage and family therapy under Minnesota Statutes, section 148B.33

The letter must also either be signed in front of a Notary Public or have the church's seal on it.

The names of the parties in the educator's statement must be identical to the names of the parties as they appear in the marriage license application.

1. Please complete the application but **do not sign until you are at our office and we have administered the oath.** The application must be submitted **in person by both applicants.**
2. The fee must accompany each application. The fee may be paid in the following forms: Checks (personal, money order, traveler's) or cash. Checks should be made payable to **Mower County Auditor-Treasurer.**
3. Proof of U.S. Citizenship is not required. There are no special requirements of non-citizens. If you do not have a social security number, enter all zeros in the space provided for the social security number.
4. Proof of Identity – Not required in Mower County.
5. Applications for parties under the age of 18 will require a special waiver.
6. If you need a "Waiver of the 5-day waiting period," please contact Mower County Court Administration to schedule a meeting with a judge for approval of the waiver. You will need a completed application.
7. When there has been a divorce, Mower County requires the exact date, county and court where the divorce was granted.

PLEASE PRINT AND RETAIN THIS INSTRUCTION SHEET FOR YOUR RECORDS

Remember... Apply within 6 months of the wedding date.

Application fees are non-refundable

Mower County Auditor-Treasurer
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Austin, MN 55912
(507) 437-9528