

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

September 11, 2018

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 11, 2018 at 8:32 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jerry Reinartz, Chair
Tony Bennett, Vice-Chair
Mike Ankeny
Polly Glynn
Tim Gabrielson
Craig Oscarson, County Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to approve the agenda to add the approval of an amended final payment to ICON for project CP 50-598-004. Motion carried.

Michal Hanson, Public Works Director, provided the Board with a department update.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson, to approve the minutes of September 4, 2018. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Cliftonlarsenallen	17,000.00	Flint Hills Resources, LP	10,657.02
Commissioner Of Transportation	13,935.72	Government Management Group Inc	5,000.00
Dave Lucas Consulting	5,062.50	Hansen Hauling & Excavating Inc	5,206.63
Election Systems & Software, LLC.	4,781.63	Midwest Monitoring & Surveillance	6,853.49
Falk Construction Co./L.R.	14,474.97	47 Payments less than 2000	12,671.67
		Final Total:	95,643.63

Motion carried.

Gene Noterman appeared before the Board with a plat of Sacred Heart Cemetery for approval. The cemetery has existed since March 1987 but there has never been formal documentation of the cemetery created.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the Plat of Sacred Heart Cemetery and authorize the Chair to sign the plat documents. Motion carried.

HUMAN SERVICES BOARD:

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve the payment to vendors for Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to approve the Foster Care Transportation Agreement with Southland Independent School District #500. Motion carried.

Sarah Johnson and Jesse Qualey were introduced as the newly promoted staff to Lead Eligibility Workers.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to authorize the Chair and the Director to sign the Purchase of Service Agreements:

Group Residential Housing

- o Meadow Manor – renew agreement for group Residential Housing Services, effective July 1, 2018 to June 30, 2019.

Funeral Assistance

- o Ranfranz & Vine Funeral Home – approve agreement for Funeral Assistance, effective August 20, 2018 to December 31, 2019.

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett, to approve the Social Service Actions. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to adjourn the Human Services Board meeting at 9:14 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:15 a.m. for regular business items.

Date: September 11, 2018

Res. #91-18

**RESOLUTION
Adopting Assessment**

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 11, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Melissa Joan Ladlie

Property address: 56815 220th Street, Austin MN 55912

Parcel Identification No: 20.006.0120

Tax parcel abbreviated description: Section 06 Township 102 Range 017 .76AC NE1/4

Assessment amount: \$14,000.00 (Fourteen Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal bi-annual installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2019, and shall bear interest at the rate of three percent per annum from the date of the adoption of this assessment resolution. Each payment including interest is due thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole assessment on such property, with interest accrued to the date of payment, to the County Auditor, except no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may do so at any time thereafter, to the County Auditor, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Coordinator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 11th day of September, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 11, 2018

Res. #92-18

**RESOLUTION
Adopting Assessment**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 11, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Jerome A. Kirtz & Marlene C. Kirtz, husband and wife

Property address: 14977 690TH AVE, ADAMS, 55909

Parcel Identification No: 10.007.0100

Tax parcel abbreviated description: Section 07 Township 101 Range 015 20 AC N1/2 NE1/4 NE1/4

Assessment amount: \$14,000.00 (Fourteen Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal bi-annual installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2019, and shall bear interest at the rate of three percent per annum from the date of the adoption of this assessment resolution. Each payment including interest is due thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole assessment on such property, with interest accrued to the date of payment, to the County Auditor, except no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may do so at any time thereafter, to the County Auditor, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Coordinator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 11th day of September, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 11, 2018

Res. #93-18

**RESOLUTION
Adopting Assessment**

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 11, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Jose A. Sanchez

Property address: 50995 305TH ST, BLOOMING PRAIRIE, 55917

Parcel Identification No: 18.019.0020

Tax parcel abbreviated description: Section 19 Township 104 Range 018 E450FT N992FT NE1/4 SE1/4 EXC W436FT N529FT

Assessment amount: \$14,000.00 (Fourteen Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal bi-annual installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2019, and shall bear interest at the rate of three percent per annum from the date of the adoption of this assessment resolution. Each payment

including interest is due thereafter will be paid with taxes payable, until the assessment obligation is satisfied.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole assessment on such property, with interest accrued to the date of payment, to the County Auditor, except no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may do so at any time thereafter, to the County Auditor, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
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Passed and approved this 11th day of September, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 11, 2018

Res. #94-18

**RESOLUTION
Adopting Assessment**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 11, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Kurt Victor Walleser & Hiromi Walleser
Property address: 21627 630TH AVE, AUSTIN, 55912

Parcel Identification No: 12.006.0022

Tax parcel abbreviated description: Section 06 Township 102 Range 016 E454FT N1823FT E1/2 NE1/4 S OF RIVER BK 317-472 10.06 AC

Assessment amount: \$11,000.00 (Eleven Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal bi-annual installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2019, and shall bear interest at the rate of three percent per annum from the date of the adoption of this assessment resolution. Each payment including interest is due thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
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6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 11th day of September, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 11, 2018

Res. #95-18

**RESOLUTION
Adopting Assessment**

On motion of Commissioner Glynn, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 11, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): Duane C. Jendersee & Shirley A. Jendersee, husband and wife

Property address: 18679 510TH AVE, AUSTIN, 55912

Parcel Identification No: 02.016.0011

Tax parcel abbreviated description: Section 19 Township 102 Range 018 E280FT S266.7FT N1761.4FT NE1/4 A/K/A KEHRET ACRES

Assessment amount: \$14,000.00 (Fourteen Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal bi-annual installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2019, and shall bear interest at the rate of three percent per annum from the date of the adoption of this assessment resolution. Each payment including interest is due thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
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4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.

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6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 11th day of September, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 11, 2018

Res. #96-18

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 11, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, on December 19, 2017, the Mower County Board of Commissioners was presented with and approved the following final payment information pertaining to project number SAP 050-598-004 completed under contract number 21702 by ICON Constructors, LLC;

Contract Amount: \$ 457,138.00
Final Amount: \$ 460,813.30 [100.80%]
Final Payment: \$ 23,040.67

WHEREAS, subsequent to the ICON Constructors' acceptance of the final quantities voucher and payment, ICON claims quantities were missed with the final documents and requests an additional \$18,986 in outstanding funds owed;

WHEREAS, the Public Works Director has reviewed and confirms that ICON's claim is valid;

NOW THEREFORE BE IT RESOLVED, the Mower County Board of Commissioners amends Resolution 97-17 adopted on December 91, 2017 modifying the contract information

and issuing final payment on project number SAP 050-598-004 completed under contract number 21702 by ICON Constructors, LLC as follows:

Contract Amount: \$457,138.00
Final Amount: \$479,799.30 [104.96%]
Final Payment: \$18,986.00

Passed and approved this 11th day of September, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Under Finance Committee business there was information provided concerning the current charge, the current balance and possible service fee charges followed by a discussion regarding the 2019 solid waste service charge. No action was taken at this time.

The Finance Committee provided the Board with an update pertaining to the 2019 proposed property tax levy and budget. Currently to accommodate requests, looking at a 12.91% levy increase but working on reducing the preliminary proposed budget increase before the next meeting when the Committee makes a recommendation for Board action on the preliminary 2019 budget.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett, to adjourn the meeting at 10:17 a.m. Motion carried. The next meeting is scheduled for September 25, 2018 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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