

REGULAR SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

September 1, 2020

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session September 1, 2020 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jeff Baldus, Chair  
Polly Glynn  
Tim Gabrielson  
Jerry Reinartz  
Mike Ankeny  
Trish Harren, County Administrator

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the agenda adding under general business to discuss a quote by Olympic Fire Protection for sprinklers in the maintenance shop. Motion carried.

The County's Peacetime State of Emergency is set to expire on September 1<sup>st</sup>. The Board has been reviewing the order on a monthly basis. Emergency Manager Amy Lammey recommended that County follow the state with regard to the status of the state of emergency.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to amend Res. #26-20 dated March 18, 2020 and as amended on March 24, April 7, April 28, June 2, and July 7, 2020 that declares a peacetime state of emergency to extend the local state of emergency to coincide with the Governor's declarations for peacetime state of emergency. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the minutes of August 25, 2020 with the correction to Resolution #81-20 indicating payment to Dodge County as final payment on project SAP 50-620-014. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Call One Inc	2,147.11	Mower County Soil & Water Cons	8,625.83
Election Systems & Software, LLC.	3,924.16	Office Of Mn It Services	4,784.99
Emergency Automotive Technologies, Inc	4,406.30	Our Saviors Lutheran Church	2,396.46
Falk Construction Co./L.R.	2,244.32	Rochester Sand And Gravel, Inc	2,908.64
Grass & Sons Seed, Inc	2,650.00	SeaChange Print Innovations	3,567.96
Hanson Tire Of Austin Inc	15,363.40	Thomson Reuters-West Payment Center	2,671.67
KATS Drainage LLC	2,931.00	TOWMASTER	2,953.42
Metro Sales Inc	2,148.36	44 Payments less than 2000	26,777.54
		<b>Final Total:</b>	<b>90,501.16</b>

Motion carried.

The Public Works Director presented eight final payment requests for projects completed by Rochester Sand & Gravel.

**Date: September 1, 2020**

**Res. #82-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-601-037 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$1,124,919.68  
Final Amount: \$1,125,243.04 [100.03%]  
Final Payment: \$ 56,262.15

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #83-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-601-038 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 314,431.91  
Final Amount: \$ 310,957.79 [98.90%]  
Final Payment: \$ 15,547.89

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #84-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-620-015 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$2,546,867.38  
Final Amount: \$2,492,277.38 [97.86%]  
Final Payment: \$ 124,613.87

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #85-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-625-017 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 377,300.49  
Final Amount: \$ 398,549.68 [105.63%]  
Final Payment: \$ 19,927.48

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #86-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-19-01 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$1,085,658.36  
Final Amount: \$1,127,283.58 [103.83%]  
Final Payment: \$ 56,364.18

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #87-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-19-02 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$1,808,548.16  
Final Amount: \$1,719,118.39 [95.06%]  
Final Payment: \$ 85,955.92

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #88-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-19-03 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$1,492,473.37  
Final Amount: \$1,451,912.38 [97.28%]  
Final Payment: \$ 72,595.62

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #89-20**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-19-04 completed by Rochester Sand & Gravel, has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$1,158,437.12  
Final Amount: \$1,117,324.11 [96.45%]  
Final Payment: \$ 55,866.21

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #90-20**

**RESOLUTION ADOPTING ASSESSMENT**

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic

system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

**Property owner(s):** HARRISON TODD A

**Property address:** 12258 570TH AVE, LYLE MN, 55953

**Parcel Identification No:** 13.020.0050

**Tax parcel abbreviated description:** Section 20 Township 101 Range 017 APPROX 7.8AC  
BLDG SITE IN W1/2 SW1/4 DOC#521304

**Assessment amount:** \$14,969.70- Fourteen Thousand Nine Hundred Sixty-nine dollars and 70/100

**NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:**

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2021, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31, (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31<sup>st</sup> is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #91-20**

**RESOLUTION ADOPTING ASSESSMENT**

On motion of Commissioner Reinartz, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

**Property owner(s):** LINDA CROM

**Property address:** 53229 262ND ST, AUSTIN, 55912

**Parcel Identification No:** 08.010.0090

**Tax parcel abbreviated description:** Section 10 Township 103 Range 018 N1/2 N1/2 SW1/4 SW1/4 10AC

**Assessment amount:** \$15,598.47 (Fifteen Thousand Five Hundred Ninety-Eight dollars and 47/100)

**NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:**

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2021, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31, (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31<sup>st</sup> is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 1<sup>st</sup> day of September, 2020.

**Date: September 1, 2020**

**Res. #92-20**

**RESOLUTION ADOPTING ASSESSMENT**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 1, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

**Property owner(s):** BRADLEY J & SUSAN K GOLDBERG, AUSTIN J GOLDBERG, JORDAN F GOLDBERG

**Property address:** 56056 150TH ST AUSTIN MN 55912

**Parcel Identification No:** 13.006.0030

**Tax parcel abbreviated description:** Section 06 Township 101 Range 017 S1/2 SW1/4 EXC N500FT E500FT & EXC E33FT S820FT

**Assessment amount:** \$14,000.00 (Fourteen Thousand dollars)



**NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:**

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2021, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31, (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31<sup>st</sup> is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 1<sup>st</sup> day of September, 2020.

County Administrator Trish Harren shared a quote from Olympic Fire Inspection to replace all 200 sprinkler heads in the Austin Shop. During a recent test some failed and all the sprinkler heads are 20 years old. Given the high cost of service calls, it is recommended to replace all the sprinkler heads at once. It was noted that the invoice will appear on a future warrant file for approval.

Under Miscellaneous Correspondence a letter from the Local Public Health Association had been received to recognize retiring Lisa Kocer for her outstanding leadership in meeting community health needs with compassion and to congratulate her on 35 years as a public health nurse and six years as Director of Mower County Health and Human Services.

Commissioner Ankeny on behalf of the Personnel Committee reported that the Sheriff met with the Committee to discuss the restructuring of the work schedule and duty assignments amongst the Patrol Deputies and Sergeants. The Sheriff's goal is to have a minimum of 2 officers on duty at all times and a Patrol Sergeant for each shift. The Sheriff is looking to restructure by converting the Civil Sergeant position to a Patrol Sergeant position as well as to convert the Civil Deputy to a Patrol Deputy position. The tasks assigned to the Civil unit will be shared amongst all of the licensed officers. This restructuring plus the promotion of a Deputy to a Patrol Sergeant will enable the Sheriff to provide better coverage and leadership throughout each shift.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve promoting a Patrol Deputy position to a Patrol Sergeant position effective September 1, 2020. Motion carried.

Commissioner Glynn on behalf of the Finance Committee reviewed a spreadsheet of additional CARES Act Covid Relief expenditures that have been reviewed by the Committee and are recommended for Board approval.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the following CARES Covid Relief funding expenditures:

Department	Expenditure	Amount
Administration	Furnish and install door to replace East Entrance with a door that can be fobbed so it can be used as an employee only entrance. Facilitates traffic management in the building	\$6,433.14
Administration	Resiliency Micro Grants for Underserved Small Business Community - veterans, women, minority owned businesses	\$ 20,000.00
Soil & Water Conservation District	Expenses to update office minimize spread of infection and to the training room to accommodate remote meetings	\$ 10,361.58
TOTAL APPROVED 8/25/2020		\$36,794.72

Motion carried.

Commissioner Glynn further reported to the Board that the Committee and staff have been attempting to communicate with the schools regarding how to best distribute the \$250,000 of CARES Act funds that have been set aside to assist with their COVID related needs that may include personal protective equipment, technology for distance learning or disinfectants. The data is being collected and should be able to finalize and distribute the funds in the near future.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny, to adjourn the meeting at 1:50 p.m. Motion carried. The next meeting is scheduled for September 8, 2020 at 9:00 a.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Administrator**

**INDEX**

**A**

adjourn, 264  
agenda as amended, 254

**C**

CARES Covid Relief funding expenditures  
new door east entrance of Gov. Center, 263  
office modifications SWCD, 263  
resiliency micro grant – underserved small business  
community, 263

**M**

minutes  
8.25.20, 254

**P**

Patrol Deputy position changed to Patrol Sergeant  
position, 263

**R**

Res. #26-20 amended  
Emergency status coincide with Governor order, 254

Res. #82-20 Final Payment SAP 50-601-037 Rochester  
Sand & Gravel, 255  
Res. #83-20 Final Payment SAP 50-601-038 Rochester  
Sand & Gravel, 255  
Res. #84-20 Final Payment SAP 50-620-015 Rochester  
Sand & Gravel, 256  
Res. #85-20 Final Payment SAP 50-625-017 Rochester  
Sand & Gravel, 256  
Res. #86-20 Final Payment CP 50-19-01 Rochester Sand  
& Gravel, 256  
Res. #87-20 Final Payment CP 50-19-02 Rochester Sand  
& Gravel, 257  
Res. #88-20 Final Payment CP 50-19-03 Rochester Sand  
& Gravel, 257  
Res. #89-20 Final Payment CP 50-19-04 Rochester Sand  
& Gravel, 258  
Res. #90-20 SSTS Loan Assessment Harrison  
13.020.0050, 258  
Res. #91-20 SSTS Loan Assessment Crom 08.010.0090,  
260  
Res. #92-20 SSTS Loan Assessment Goldberg  
13.006.0030, 261

**W**

warrants  
Commissioner, 254