

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

September 22, 2020

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session September 22, 2020 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jeff Baldus, Chair
Polly Glynn
Tim Gabrielson
Jerry Reinartz
Mike Ankeny
Trish Harren, County Administrator

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn seconded by Commissioner Gabrielson, to approve the agenda adding a request to purchase a 926M Case Loader (Public Works) and a request of Tyler and Joni Hansen for a fee waiver and extension for septic permit. Motion carried.

County Sheriff Steve Sandvik provided the Board with a department update which included the current state of operations under the peace time state of emergency. The lobby is closed at the Law Enforcement Center but services are being provided with the exception of finger printing. The switch to twelve hour shifts continues but they are working to get staff back to 10-hour shifts with 24-hour direct supervisory coverage. Due to Covid, it has been difficult to comply with all mandatory training. The department is bringing numerous trainings in-house. This will be a cost savings. The Sheriff has requested bollards or some form of barrier be installed at building entrance for building protection during any possible times of unrest.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the Software Acquisition and License Agreement for Caseworks Social Services Edition. Motion carried.

Health & Human Services Director Crystal Peterson provided the Board with Community Health Updates including a brief update on the nuisance property at 2901 12th Avenue NW in Austin indicating abatement process is underway and demolition is scheduled for October. She also introduced new staff person Jen Dalager.

Public Health Division Manager Pam Kellogg provided the Board with a COVID update. Positive case numbers have increased slightly recently. A pattern among positive cases cannot be determined. There have been 5 reported deaths in Mower County. Staff is working on preparing for community vaccination for when a vaccine becomes available.

A Public Hearing was held in regard to a Housing Tax Abatement request of William and Angela Carr, applicants, to construct a single-family home Frankford Township, Minnesota.

Trish Harren, County Administrator, reviewed the application and recommended approval.

The applicant Angela Carr was present with remote connection and spoke on her own behalf. No one else spoke for or against the Carr housing tax abatement application.

Date: September 22, 2020

Res. #95-20

**RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, William and Angela Carr are the owner(s) of certain property within Mower County, legally described as follows:

SE $\frac{1}{4}$ of SW $\frac{1}{4}$ Exc 3 ac roads Section 14, Twp 103 North of Range 14 West, Mower County, MN (Frankford Township PIN 06.008.0060)

WHEREAS, William and Angela Carr have made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on September 22, 2020 before the Mower County Board of Commissioners, on said application.

WHEREAS, William and Angela Carr have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.

2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value." Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 22nd day of September, 2020.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny, to approve the Health & Human Services accounts payable totaling \$267,320.42. Motion carried.

Heather Lukes & Kurt Wayne from MnDOT provided the Board with information pertaining to the 2021-2030 CHIP (Capital Highway Investment Plan). The plan outlines scheduled and proposed roadway and bridge work over the next ten years. Modifications to the plans occur based on available funding.

The Board recessed at 10:26 a.m. and reconvened at 10:31 a.m.

A Public Hearing was held in regard to CUP #901 of Norman Gingerich; Nathen Yutzy, to operate an extended home occupation business for the construction and temporary storage of miniature barns/storage buildings located in Section 13, Frankford Twp.

Valerie Sheedy, Environmental Services Supervisor, reviewed the permit and Planning Commission recommendations.

The Petitioner was not present. No one spoke for or against CUP #901.

Date: September 22, 2020

Res. #96-20

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Mower County Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission having presented to the Mower County Board of Commissioners, CUP #901 of Nathen Yutzy, Landowners, and Norman Gingerich, Petitioners, and to be issued pursuant to the Mower County Zoning Regulations for:

to operate an extended home occupation business for the construction and temporary storage of miniature barns/storage buildings

Location: on a 5.78 acre parcel, located in Section 13, Frankford Township (T103N-R14W), and legally described as: SubdivisionCd 06031 SubdivisionName PATCHIN 2ND ADDITION LOTS 13 THRU 15 & LOTS 30 THRU 47, Mower County, Minnesota on a parcel identified per tax records as 06.031.0010; and

WHEREAS, Notice having been duly given, a public hearing held on the matter on August 25, 2020 at 7:00 p.m. and on September 16, 2020 at 5:00 p.m. in the Mower County Government Center, Commissioner's Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice has been duly given, a public hearing is being held on September 22, 2020 before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact, and;

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all state and federal regulations regarding the proposed use; and
2. A Zoning Permit shall be obtained prior to any construction of any structure on the property; and
3. It is strongly recommended that the applicant locate and secure a secondary Type I septic system site for placement of a future system. This area should be preserved and protected from compaction and/or construction or other damages; and
4. Shoreland Overlay and floodplain zones are present on the parcel. Any development in these areas is subject to the standards of those districts or zones; and
5. Wetland Review required: Petitioner must contact the Mower County SWCD regarding the Wetland Conservation Act and provide the County a copy of one of the following:
 - a. A "No Loss Determination" (no wetlands on site).

- b. A "Wetland Exemption" (the act does not apply).
 - c. A "Wetland Replacement Plan" approval.
6. There shall be no retail facility at this location that allows for patrons to shop or enter a showroom or facility where shopping occurs, nor tours to the general public, unless this CUP is appropriately amended; and
 7. This facility is being granted as an extended home occupation which limits employment or work provided by one full-time employee other than the family home occupants. If at any time the need for workers exceeds this amount the CUP must be appropriately amended in compliance with the zoning ordinance at the time of amendment; and
 8. The Owner/Applicant shall keep the site in a neat, orderly and aesthetically pleasing condition; and
 9. The Owner/Applicant shall contain any blowing or loose garbage/debris onsite by any means necessary which may include perimeter fencing; and
 10. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid that may create a nuisance to adjoining landowners from the proposed use, and
 11. The Owner/ Applicant shall provide adequate onsite area to park, back, turn-around, etc. so as to not create a nuisance or hazard to the traveling public. Trucks cannot be parked on or backed onto the premises from the road or its right-of-way; and
 12. Waste material must be stored in proper containment and must be kept from being blown or scattered and regularly picked up and taken to a licensed facility which is able to accept the waste. The applicant must keep records or receipts showing the waste is properly disposed. Wood waste materials may not be burned unless they are raw, untreated, unpainted and unstained. A burning permit must be obtained and the requirements of that permit must be followed; and
 13. Paint and/or residual paint or any liquid from the cleaning of paint equipment cannot be disposed of into a septic system; as it may damage, harm or destroy a working septic system. Disposal of paint or residual paint also cannot be emptied onto the ground or absorbed into the ground. The landowner/applicant shall work with the MPCA and the County for the proper disposal of wastes based on the type of materials used. This is a commercial business any, and all Hazardous wastes generated are regulated by the MPCA. The owner/operator may have to comply or register as a commercial waste generator. Applicant has 6 months to contact MPCA, develop, and submit a plan to Mower County for proper disposal of wastes; and
 14. The discharge point for the floor drain or drains in the shed must be located. The owner shall **not** daylight the floor drains into the adjacent river or stream; and
 15. No burying of waste material is allowed and to do so would be in violation of MPCA Regulations and Mower County Solid Waste Ordinance; and
 16. A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction has begun or the use has not been established. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls or other portions of a building. Site preparation, land clearing or the installation of utilities shall not constitute construction; and the conditional use permit shall become void if the use is

- established, but then discontinued for a period of one (1) year. (Refer Section 14-36 Discontinuance); and
17. The Owner/Applicant shall abide by all road and bridge weight restrictions or postings that apply to roads used as an ingress/egress to the property; and
 18. The Owner/Applicant shall be liable for any road damages as a result of this operation as stated under MN Statute 169.88; and
 19. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.

This permit is in accordance with Article II Division 2 Agricultural District; Division 9 Shoreland Management Overlay Regulations Section 14-51(q) and, by reference 14-18.3 Additionally, 14-32 and 14-93 for CUP's in Shoreland; and Article I Division 6 (Conditional Use Permits) of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 22nd day of September, 2020.

A Public Hearing was held in regard to CUP #902 of Michael C. Sasse, applicant; Roman E. Steichen & Margaret Steichen, landowners; for a new location for an 8,000 sq ft facility to provide veterinary services for small pets (primarily cats and dogs) and horses, including 6-8 stalls to care for injured and breeding horses; future plans may include additional stables and training facilities, located in Section 16, Austin, Township.

Valerie Sheedy, Assistant Environmental Services Supervisor, reviewed the permit and Planning Commission recommendations.

The Petitioner Mike Sasse was present and spoke on his own behalf. One person spoke against CUP #902.

Date: September 22, 2020

Res. #97-20

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Mower County Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission having presented to the Mower County Board of Commissioners, CUP #902 of Roman E. Steichen and Margaret Steichen, Landowners, and Michael C. Sasse, Willow Pet Hospital and Prairie Land Equine, Petitioners, and to be issued pursuant to the Mower County Zoning Regulations for:

new location for a 8,000 sq-ft facility to provide veterinary services for small pets (primarily cats and dogs) and horses, including 6 to 8 stalls to care for injured and breeding horses.

Location: on a 15.26 acre parcel, located in Section 16, Austin Township (T102N-R18W), and legally described as: Section 16 Township 102 Range 018 E1574FT N633FT S1936FT NE1/4 EXC E815FT N328FT & EXC E465FT S140FT N468FT, Mower County, Minnesota on a parcel identified per tax records as 02.013.0111; and

WHEREAS, Notice having been duly given, a public hearing held on the matter on August 25, 2020 at 7:00 p.m. and on September 16, 2020 at 5:00 p.m. in the Mower County Government Center, Commissioner's Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice has been duly given, a public hearing is being held on September 22, 2020 before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact, and;

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all state and federal regulations regarding the proposed use; and
2. A Zoning Permit shall be obtained prior to any construction of any structure on the property; and
3. An approved ISTS Design for the proposed septic system obtained and submitted prior to construction of the business and/or any other structure; and
4. A secondary Type I system site shall be located for future placement and placed on a map and kept on file in the CUP file and homeowner's records. The area should be preserved and protected from compaction and/or construction or other damages. If a Type I septic system primary and secondary site(s) cannot be located on the proposed parcel, a variance is required before a zoning permit can be issued, or the site is not developable for residential or business purposes; and
5. Wetland Review required: Petitioner must contact the Mower County SWCD regarding the Wetland Conservation Act and provide the County a copy of one of the following:
 - a. A "No Loss Determination" (no wetlands on site).
 - b. A "Wetland Exemption" (the act does not apply).
 - c. A "Wetland Replacement Plan" approval.
6. The Owner/Applicant shall keep the site in a neat, orderly and aesthetically pleasing condition; and
7. The Owner/Applicant shall contain any blowing or loose garbage/debris onsite by any means necessary which may include perimeter fencing; and

8. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid; that may create a nuisance to adjoining landowners from the proposed use, and
9. The Owner/ Applicant shall provide adequate area onsite to park, back, turn-around or etc. so as to not create a nuisance or hazard to the traveling public. Vehicles cannot be parked or backed onto the premises from the road or its right-of-way; and
10. This Conditional Use Permit shall lapse, and shall be no longer valid upon one-year of non-use; and
11. The Owner/Applicant shall abide by all road and bridge weight restrictions or postings that apply to roads used as an ingress/egress to the property; and
12. The Owner/Applicant shall be liable for any road damages as a result of this operation as stated under MN Statute 169.88; and
13. Any vermin, flies, or other pests shall be controlled; and
14. No burying of waste material is allowed and to do so would be in violation of MPCA Regulations and Mower County Solid Waste Ordinance; and
15. The Veterinary Clinic facility is limited to 8 hospitalized horses seeking treatment, care, boarding, breeding, or any other services. This applies only to the large-animal species being treated on-site, and is not a cap on veterinary care provided at off-site locations or for out-patient care; and
16. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation in this process is grounds for evoking the permit.

This permit is in accordance with Article II Division 2 Agricultural District Section 14-51 Conditional Uses, (n) Veterinary clinics and (g) horse stables; and Article I Division 6 (Conditional Use Permits) of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 22nd day of September, 2020. The Commissioners voted as follows: Commissioner Glynn aye, Commissioner Reinartz aye, Commissioner Gabrielson nay, Commissioner Ankeny aye, Commissioner Baldus aye. Motion carried 4 – 1.

A Public Hearing was held in regard to CUP #903 of Stacy & Diane Jech, to build a three bedroom house to be located in the woods on the west side of the property located in Section 4, Dexter Township.

Valerie Sheedy, Assistant Environmental Services Supervisor, reviewed the permit and Planning Commission recommendations.

The Petitioner was not present. No one spoke for or against CUP #903.

Date: September 22, 2020

Res. #98-20

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held September 22, 2020 at the Mower County Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission having presented to the Mower County Board of Commissioners, CUP #903 of Stacy Jech and Diane Jech, Landowners and Petitioners, and to be issued pursuant to the Mower County Zoning Regulations for:

to build a three bedroom house to be located in the woods on the west side of the property

Location: on a 109.43 acre parcel, located in Section 4, Dexter Township (T103N-R16W), and legally described as: Section 27 Township 103 Range 016 SE1/4 S & W OF RRY & N & W OF I-90 EXC W710FT N1085FT NW1/4 SE1/4, Mower County, Minnesota on a parcel identified per tax records as 05.027.0085; and

WHEREAS, Notice having been duly given, a public hearing held on the matter on August 25, 2020 at 7:00 p.m. and on September 16, 2020 at 5:00 p.m. in the Mower County Government Center, Commissioner's Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice has been duly given, a public hearing is being held on September 22, 2020 before the Mower County Board of Commissioners, on said petition; and

WHEREAS, the County Board has received the Findings of Fact, and;

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the Office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. A Zoning Permit shall be obtained prior to any construction of any structure on the property; and
2. An approved ISTS Design for the proposed septic system be obtained and submitted prior to construction of the residence and/or any other structure; and
3. A secondary Type I system site shall be located for future placement and placed on a map and kept on file in the CUP file and homeowner's records. The area should be preserved and protected from compaction and/or construction or other damages. If a Type I septic system primary and secondary site(s) cannot be located on the proposed parcel, a variance is required before a zoning permit can be issued, or the site is not developable for residential purposes; and
4. Petitioner must sign, notarize, and Record the "Rural and Agricultural Home Owners Assumption of Risk Assessment Form; and

5. 911 addressing is required to be obtained through the Mower County Highway Dept. before construction if the site is not already assigned an E911 location; and
6. A Driveway Permit, if required, shall be applied for from the road authority (Dexter Township); and
7. Shoreland Overlay and floodplain zones are present on the parcel. Any development in these areas is subject to the standards of those districts or zones; and
8. Wetland Review required: Petitioner must contact the Mower County SWCD regarding the Wetland Conservation Act and provide the County a copy of one of the following:
 - a. A "No Loss Determination" (no wetlands on site).
 - b. A "Wetland Exemption" (the act does not apply).
 - c. A "Wetland Replacement Plan" approval.
9. The conditional use permit shall become void if the use is established, but then discontinued for a period of one (1) year. (Refer Section 14-36 Discontinuance); and
10. If for any reason this parcel is subdivided; subdivision of the parcel(s) into smaller tracts, parcels, or lots shall comply with Mower County's subdivision ordinance and any other applicable governmental rules, regulations, and/or procedures in effect at that time. and
11. Any by-products of any personal manufacture of alcohol products shall be contained, stored or composted in such a manner as to not attract insects or vermin.
12. Owner/Applicant is put on notice that use of sanitizers, excessive use of water, and disposal of organic materials into the septic system can impact and damage the system. It is the owners responsibility to work with a septic maintainer to prevent premature failure of the system due to any personal uses outside of or beyond what is disclosed for use on the septic design; and
13. No burying of waste material is allowed and to do so would be in violation of MPCA Regulations and Mower County Solid Waste Ordinance; and
14. A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction has begun or the use has not been established. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls or other portions of a building. Site preparation, land clearing or the installation of utilities shall not constitute construction; and
15. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.

This permit is in accordance with Article II Division 2 Agricultural District; Division 9 Shoreland Overlay Section 14-51 Additional Single Family Dwelling in quarter-section, provided by 14-18.4(d)(1) in a mature wooded area. Shoreland Overlay present; and Article I Division 6 (Conditional Use Permits) of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 22nd day of September, 2020.

A Public Hearing was held in regard to CUP #904 of applicant Tracey Lord, Power of Attorney for Jewel A. Lord Revoc Family Trust, for an exemption from platting requirements of the Mower County Subdivision Ordinance to create a 2.7 AC size child parcel consisting of a building site and leaving a 127.29 AC size parent parcel consisting of farmland located in Section 30 of Waltham Township.

Valerie Sheedy, Assistant Environmental Services Supervisor, reviewed the permit and Planning Commission recommendations.

For the Petitioner, Tracy Lord, was present with a remote connection and spoke on her own behalf. No other person spoke for or against CUP #904.

Date: September 22, 2020

Res. #99-20

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Mower County Government Center, Austin, Minnesota.

WHEREAS, The Mower County Planning Commission having presented to the Mower County Board of Commissioners, CUP #904 of Jewel A. Lord Revoc Family Trust; P.O.A. Tracey Lord, Landowners, and Tracey Lord, Power of Attorney, Petitioners, and to be issued pursuant to the Mower County Zoning Regulations for:

exemption from platting requirements of the Mower County Subdivision Ordinance to create a 2.7 AC size child parcel consisting of a building site and leaving a 127.29 AC size parent parcel consisting of farmland.

Location: on a 129.99 acre parcel, located in Section 30, Waltham Township (T104N-R17W), and legally described as: N1/2 SE1/4 EXC. .01 AC SW COR & S1/2 N1/2 SW1/4 & E1/2 E1/2 SE1/4 SW1/4, Mower County, Minnesota on a parcel identified per tax records as 19.030.0080; and

WHEREAS, Notice having been duly given, a public hearing held on the matter on September 16, 2020, at 5:00 p.m. in the Mower County Courthouse, Commissioner's Room before the Mower County Planning Commission, on said petition; and

WHEREAS, Notice having been duly given, a public hearing was held on September 22, 2020 before the Mower County Board of Commissioners, on said petition;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all federal, state and local regulations regarding the proposed use; and
2. Permit is contingent upon applicant submitting a survey which demonstrates the existing structures meet or exceed current property line setbacks; and
3. Survey of the properties shall be required in lieu of platting and shall be recorded with the Deed in the Office of the Mower County Recorder; and
4. A primary and secondary Type I system site shall be located for future placement on the residential parcel, and placed on a map which is kept on file in the CUP file and in homeowner's records. The area should be preserved and protected from compaction and/or construction or other damages; and
5. If a Type I septic system primary and secondary site(s) cannot be located on the proposed parcel, a variance is required before a zoning permit can be issued, or the site is not developable for residential purposes; and
6. Any ISTS required shall be designed, installed and maintained according to MN Rules 7080 & Mower County's SSTS Ordinance; and
7. All applicable permits under Mower County Ordinance must be obtained prior to any construction; and
8. If the residential site is sold/transferred/conveyed, a Compliance Inspection on the existing septic system will be required; and
9. A violation of any condition set forth in a conditional use permit shall be a violation of this Ordinance and shall automatically terminate the permit (refer Section 14-35 Revocation); and
10. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit; and
11. Rural Homeowners Assumption of Risk Assessment Form to be signed, notarized and recorded in the office of the County Recorder prior to subdivision and conveyance.

This permit is in accordance with Article II Subdivision Ordinance Section Section 13-129 Small Subdivision; and Article I Division 6 (Conditional Use Permits) of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 22nd day of September, 2020.

A Public Hearing was held in regard to Amendment to CUP #896 of Northern Natural Gas; Theodore Hinrichs, Rev Living Trust, Rodney & Cynthia Bakke to amend existing CUP #896 which granted construction of a "Town Border Station" to serve as a new custody transfer point between Northern Natural Gas and Austin Utilities. The existing CUP allowed for 2 essential service structures – upon finalization of design, a total of 4 essential service structures are now proposed to be installed with the site. All other factors remain consistent with the existing CUP located in Section 6 of Austin Township.

Valerie Sheedy, Assistant Environmental Services Supervisor, reviewed the permit and Planning Commission recommendations.

A Representative for the Petitioner was later to be determined to be present remotely but was unable to be heard via the remote connection. Therefore the petitioner was unable to speak to the noise concerns raised by another person appearing remotely and speaking against the CUP #896 amendment. As stated, one person spoke against CUP #896 amendment.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to table the CUP #896 amendment to the next meeting due for the need for more information from the Applicant. Motion carried.

Public Works Director Michal Hanson presented several resolutions for the Board's approval.

Date: September 22, 2020

Res. #100-20

RESOLUTION
Amending Contract between Mower County and the State of MN, Dept. of Transportation

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, MOWER COUNTY entered into an Agreement with the State of Minnesota, Department of Transportation (MnDOT Agreement No. 1033393, ("Original Agreement")); and

WHEREAS, the parties now desire to amend the Original Agreement due to construction being finished and allowing time to final the project prior to December 31, 2020;

NOW THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners approve Amendment #1 to MnDOT Local Bridge Replacement Program (MVLST) Grant Agreement No. 1033393, as presented to MOWER COUNTY, to extend the expiration date from June 2020 to December 31, 2020 for SAP 050-601-035 and hereby authorizes the proper MOWER COUNTY official(s) to execute such amendment.

Passed and approved this 22nd day of September, 2020.

Date: September 22, 2020

Res. #101-20

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-20-07 completed by Skyline Construction, Inc., has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 268,658.34
Final Amount: \$ 268,658.34 [100%]
Final Payment: \$ 13,432.91

Passed and approved this 22nd day of September, 2020.

Date: September 22, 2020

Res. #102-20

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-625-016 completed by Ulland Brothers, Inc., has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 844,150.98
Final Amount: \$ 908,530.28 [107.63%]
Final Payment: \$ 45,426.51

Passed and approved this 22nd day of September, 2020.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz, to approve the purchase of a 926M Case Loader. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the minutes of September 8, 2020 subject to final review by the Chair for the missing resolution. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Above All Cleaning, Inc	3,061.99	Great Kids. Inc.	2,725.00
Ahlman's	4,000.00	KATS Drainage LLC	2,000.00
AUSTIN AUTOMOTIVE LLC	2,772.96	MCHS SE Minnesota	2,401.30
Baudoin Oil Company	10,243.96	Midwest Monitoring & Surveillance	2,260.50
Beckleys	18,181.99	Minnesota Counties Computer Cooperative	8,337.05
Benchmark Behavioral Health Systems	14,725.00	MJ O'Connor Inc	13,380.00
Cedar Valley Services, Inc	54,906.17	Motorola Solutions Inc	444,254.68

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CivicPlus, LLC	4,163.00	Nelson Auto Center	203,684.28
Commissioner Of Transportation	15,187.77	PreCise MRM LLC	3,056.27
Consolidated Correctional Foodservice	14,772.79	Ulland Brothers Inc.	15,917.82
Dave Lucas Consulting	2,686.50	Village Ranch Inc	31,978.89
Falk Construction Co./L.R.	2,334.53	Ziegler, Inc	9,820.97
Freeborn County Co-Operative Oil Co.	10,421.15	79 Payments less than 2000	27,711.48
		Final Total:	924,986.05

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the monthly investment report for the months ending July and August 2020.

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to amend the policy "Fund Balance Policy in Accordance with GASB #54" effective September 22, 2020 by deleting the following language in the "Background" section and replacing the data table with a new table:

~~This policy will provide a cross reference between the Pre-GASB #54 Fund Balance Classifications and the Post-GASB #54 Fund Balance Classifications.~~

Fund Balance Classifications: Current and GASB #54

~~Pre-GASB #54 Classifications of Fund Balance~~

~~Post-GASB #54 Classifications of Fund Balance~~

Reserved Non-spendable	Not available for appropriation Not available for spending, either now or in the future, because of (e.g., debt retirement)	
	Available for appropriation but intended for a specific use. Constraints on spending that are legally enforceable by outside parties.	
Designated Restricted	Designated Committed	Not available for appropriation. Constraints on spending that the government imposes upon itself by highest-level formal action prior to the close of the period.
	Undesignated Assigned	Available for appropriation. Resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Unrestricted	Unassigned	Residual (general fund only)

Fund Balance Reporting			
Classification	Definition	Examples	
Non-spendable	"Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact."	<ul style="list-style-type: none"> Inventories, Prepaid items, Long-term receivables in the general fund, and Permanent principal of endowment funds. 	
Restricted	"Fund balance should be reported as restricted when constraints placed on the use of resources are either: <ul style="list-style-type: none"> a. Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b. Imposed by law through constitutional provisions or enabling legislation." 	<ul style="list-style-type: none"> Restricted by state statute, Unspent bond proceeds, Grants earned but not spent, Debt covenants, Taxes dedicated to a specific purpose, and Revenues restricted by enabling legislation. 	
Unrestricted	Committed	"Used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority."	<ul style="list-style-type: none"> The governing board has decided to set aside \$1M for a new government center. Property tax levies set for a specific purpose by resolution.
	Assigned	"Amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed."	<ul style="list-style-type: none"> Governing board has set aside \$2 million for a county hospital and the county manager may amend this up to \$100,000. Governing body delegates the authority to assign fund balance to the finance officer. Governing board has appropriated fund balance often to balance next year's budget. Positive residual balances in governmental funds other than the general fund.
Unassigned	Unassigned fund balance is the residual classification for the General Fund. This is fund balance that has not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.		

AND by deleting, adding or modifying the language in the "Definitions & Policies" section of the policy as follows:

Non-spendable Fund Balance

~~Describes the amount of a fund balance that cannot be spent because it is either not in spendable form or there is a legal or contractual requirement for the funds to remain intact.~~

Spendable Fund Balance (Overview) -

Describes the amount of fund balance that is available for appropriation based on the constraints that control how specific amounts can be spent. Typically, a significant portion of a government's spendable resources can be spent only for specified purposes. The following categories define the revenue source and the level of force of the constraint on spending.

Minimum unrestricted fund balance is 5 months of following year expenditure budget. Restricted funds are normally used first when expenditure is incurred for which both restricted and unrestricted fund balance is available. Unrestricted fund balance will be spent in the order when expenditure is incurred:

- 1. Committed*
- 2. Assigned*
- 3. Unassigned*

Assigned Fund Balance

*The assigned fund balance is the portion of the spendable fund balance that reflects funds intended to be used by the government for specific purposes assigned by more informal operational plans (e.g. capital goods replacement - the constraint on use is not imposed by external parties or by formal county board action). In governmental funds other than the general fund (special revenue funds, capital project funds, debt service funds and permanent funds), assigned fund balance represents the amount that is not restricted or committed. The authority to "assign" fund balance is delegated to the County Finance ~~Director~~ **Manager** or County ~~Coordinator~~ **Administrator**. *Finance Manager will set the assignments annually.**

The policy as amended is on file in the County Administrator's office. Motion carried.

Date: September 22, 2020

Res. #103-20

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 375.162 allows for imprest cash funds and Minnesota Statute 375.45 allows for change funds, and,

WHEREAS, the Mower County Finance Manager has reviewed all departmental needs and requests for said funds and found them valid,

THEREFORE BE IT RESOLVED that the following departmental change and imprest funds be established or re-established effective September 22, 2020:

Change Funds

Treasurer	\$ 600.00
Recorder	100.00
Extension	40.00
LEC	100.00
Health & Human Services	100.00
Public Works	30.00
Taxpayer Services	300.00

Petty Cash Funds

Health & Human Services	\$ 300.00
Administrator	5,000.00

BE IT FURTHER RESOLVED that all previous approvals for change or petty cash funds be repealed and replaced with the amounts in this resolution.

Passed and approved this 22nd day of September, 2020.

Date: September 22, 2020

Res. #104-20

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, the Office of the Minnesota Secretary of State has awarded a 2020 CARES Act Block Grant allocation of \$32,217.34 to Mower County to be used to prevent, prepare for, and respond to coronavirus for the 2020 federal election cycle; and

WHEREAS, Mower County is required to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities; and

WHEREAS, the Office of the Minnesota Secretary of State has prepared a default allocation formula using a number of factors, including a flat base allocation for all counties, 2018 voter turnout, 2018 absentee voter turnout, number of registered voters, number of polling places, and population:

THEREFORE, BE IT RESOLVED that the CARES Act Block Grant Funds awarded to Mower County in the amount of \$32,217.34 for the 2020 federal election cycle by the Office of the Minnesota Secretary of State, are hereby accepted by this Board, and the funds from the block grant will be distributed to the County's municipalities using the default allocation mechanism as determined by the Office of the Minnesota Secretary of State; and guidance will be provided to the municipalities regarding their grant award and reporting requirements, and matching funds will be expended at the rate of 20% of the grant, or 25% of funds expended on electronic roster systems.

Passed and approved this 22nd day of September, 2020.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny, to accept the Northland Business Systems proposal for video interview room recording technology (\$18,905.20). Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve the Mutual Aid Agreement (ten-year renewal) for Law Enforcement between Freeborn, Faribault, Steele and Mower. Motion carried.

Motion made by Commissioner Reinartz, seconded Commissioner Ankeny, to set the Annual Budget & Levy Public Hearing for Tuesday, December 1, 2020 at 6:30 p.m. in the County Board Room. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to set the 2021 Solid Waste Service Charge Fee at \$5.50 per point (no change). Motion carried.

Date: September 22, 2020

Res. #105-20

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): LOWELL L & CONNIE J ANDERSON LIVING TRUST

Property address: 31739 605TH AVE, WALTHAM, 55982

Parcel Identification No: 19.014.0050

Tax parcel abbreviated description: Section 14 Township 104 Range 017 E1/2 NW1/4

Assessment amount: \$18,000.00 (Eighteen Thousand dollars and no/100)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2021, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31 (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 22nd day of September, 2020.

Date: September 22, 2020

Res. #106-20

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): MATTHEW & LORRI TALBERG

Property address: 26245 US HWY 218 AUSTIN MN 55912

Parcel Identification No: 08.049.0020

Tax parcel abbreviated description: Subdivision Name 9 103 18 SUBD E 660' N1/2 S1/2 Lot 002 Subdivision Cd 08049

Assessment amount: \$14,000.00 (Fourteen Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2021, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31 (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 22nd day of September, 2020.

Date: September 22, 2020

Res. #107-20

RESOLUTION ADOPTING ASSESSMENT

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held September 22, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, pursuant to the policies of the Mower County Septic Loan program the owner of property has requested a loan from Mower County for replacement of a failing septic system on the below-listed property and has requested to pay back that loan by assessment to the subject property, to Mower County, over a ten year term.

Property owner(s): LUCY & DAVID THOMPSON

Property address: 21892 740TH AVE, GRAND MEADOW, 55936

Parcel Identification No: 03.006.0030

Tax parcel abbreviated description: Section 06 Township 102 Range 014 S644FT N934FT W293FT NW1/4 NW1/4 EXC E100FT W293FT S100FT N390FT NW1/4 NW1/4 4.1AC

Assessment amount: \$14,000.00 (Fourteen Thousand dollars)

NOW, THEREFORE, BE IT RESOLVED BY THE MOWER COUNTY BOARD OF COMMISSIONERS, MINNESOTA:

1. Such proposed assessment, made part hereof, is hereby accepted and shall constitute the special assessment against the lands named herein, and each tract of land herein included is hereby found to be benefitted by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in simple decreasing installments extending over ten (10) years. The first of the installments shall be payable along with the first half taxes when due, as reflected on the tax statement payable year 2021, and shall bear interest at the rate of three percent per annum. Each payment including interest thereafter will be paid with taxes payable, until the assessment obligation is satisfied.
3. The owner of any property, so assessed, may pay the whole assessment on such property by December 31 (year of installation) without interest accrued.

Thereafter the owner of property, so assessed, may pay the annual assessment amount, or any amount exceeding the annual assessed amount so listed on the tax statement, with any unpaid interest accrued to December 31 of the year in which such payment is made.

Payments will be accepted by the County up until the close of business day December 31 in the year of payment. If December 31st is a weekend or holiday; payment must be received in advance of closing of the last business day in the year payment is made.

4. There shall be no penalty for early payment or pay-off of the full balance of the assessment.
5. The County Administrator / clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.
6. This assessment must be paid in full at time of property transfer to any other owner, owners, heirs, assigns or entity.

Passed and approved this 22nd day of September, 2020.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz, to approve a 6 month extension (to March 22, 2021) on Tyler Hansen's septic permit and waive the fee. Motion carried.

Commissioner Ankeny on behalf of the Personnel Committee reported to the Board that the co-chairs, Val Kruger and Lori Reed, of the Insurance Committee met with the Personnel Committee to recommend the addition of Employee + Child(ren) option to the health insurance plans. This addition to the County health plans will offer a more economical option for employees needing insurance for children, it also provides lower premiums for the Single plans and in time the Family plan as well. The Health Benefits Consultant had stated, "the end result of the conversion to Employee + child(ren) will guarantee an improvement in the group's overall risk profile."

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve the addition of an Employee + Child(ren) health insurance option effective January 1, 2021 and to sunset the VEBA 1850 health insurance plan option effective December 31, 2021. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to authorize the Human Resources Director to approve the 2021 insurance renewals (health, life, dental, vision, etc.). Motion carried.

Commissioner Ankeny informed the Board that the County Attorney had requested for a review of the tasks being performed by one of the Assistant County Attorneys. It was determined by DDA & Associates that the tasks being performed are comparable to that of a Lead Attorney.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to modify the approved staffing levels for the County Attorney and promote Megan Burroughs, from Assistant County Attorney to Lead Attorney effective September 22, 2020. Motion carried.

Commissioner Glynn on behalf of the Finance Committee provided the Board with information and a recommendation for the preliminary 2021 proposed property tax levy.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

The Committee is recommending that the preliminary levy be set at a .5% increase over 2020.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to set the preliminary proposed 2021 levy at \$22,691,613 for a percentage increase of .5% over the 2020 levy. The 2021 preliminary proposed budget is as follows:

	General	Public Works	Services & Public	Bonds	Capital Projects	Library	Changes	Total	% Increase
Expenditures	21,354,414	18,439,581	16,839,954	728,007		293,750		57,655,706	
Non Tax Levy Revenue	5,225,083	13,587,031	11,428,002					30,240,116	
Co Program Aid	2,546,801							2,546,801	
Assigned/Restricted Reserve Use	330,437	2,000,000						2,330,437	
Budgeted Changes to Required Res	38,904	114,357						153,261	
								0	
Tax Levy Needed	13,290,997	2,966,907	5,411,952	728,007	0	293,750	0	22,691,613	0.500

Motion carried.

Commissioner Glynn on behalf of the Finance Committee reviewed a spreadsheet of additional CARES Act Covid Relief expenditures that have been reviewed by the Committee and are recommended for Board approval.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve the following CARES Covid Relief funding expenditures and authorize the County Administrator to sign the U.S. Imaging proposal for the Historical Society scanning project:

Department	Expenditure	Amount
Recorder	Scanning of Grantor and Grantee documents for use by the public to access data off site	\$ 25,438.00
Historical Society	Scan old vital records so they can be accessed on-line for research purposes vs going into the Historical Society	46,706.00
Historical Society	Cloud Based Collection Management System	7,550.00
Maintenance/Building	Hydration Station for main floor of Government Center	2,286.00
Health & Human Services	ADD TWO MORE FOSTER FAMILIES – to previously approved funding for a total of \$30,000	1,000.00
Administration	Add 9,962.76 to allocation to schools for a total of 259,962.76	9,962.76
TOTAL APPROVED 9/22/2020		<u>\$92,942.76</u>

Motion carried.

Commissioner Baldus reported that the applications of non-profits for CARES act grants had been reviewed and it was recommended that 37 awards be made from the funding.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the following CARES Covid Relief funding grants to non-profits:

Applicant	Grant	Applicant	Grant
Adams Town & Country Recreation Corp	\$7,500	Mower County Historical Society	\$5,000
American Legion Adams Post	\$5,000	Hormel Historic Home	\$7,500
Austin Youth Hockey	\$7,500	Austin Area Commission for the Arts	\$7,500
Matchbox Children's Theatre	\$7,500	Austin Area Chamber of Commerce	\$7,500
Austin Jr. All Star Baseball, Inc.	\$7,500	LIFE Mower County	\$10,000
Mower Council for the Handicapped, Inc	\$7,500	Discover Austin, MN	\$7,500
YMCA of Austin	\$10,000	American Legion Post 91	\$5,000
Mower County 4-H	\$7,500	Austin Area Foundation	\$7,500
Eagles Lookout Aerie 703	\$5,000	The Austin Symphony Orchestra	\$7,500

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Friends of the Hormel Nature Center	\$5,000	Parenting Resource Center, Inc.	\$10,000
Veterans of Foreign Wars Post 1216	\$5,000	Brownsdale Volunteer Fire Dept	\$10,000
Cedar Valley Conservation Club	\$7,500	PayItForward Inc.	\$7,500
Friends of Austin Library Inc	\$6,000	Legion Auxiliary Grand Meadow	\$1,000
Mower County Agricultural Society	\$10,000	Grand Meadow Public Library	\$2,000
St. Olaf Wee Learning Center	\$10,000	The American Legion, LeRoy	\$2,000
Marcusen Park Baseball	\$7,500	Lyle American Legion Post 105	\$5,000
Mower County Senior's, Inc.	\$10,000	ServeMinnesota	\$7,500
AlAnon	\$2,000	Welcome Center	\$10,000
Hot Meals on Wheels, Inc.	\$2,000	TOTAL	\$250,000

Motion carried.

Commissioner Glynn reported that the 2019 audit has been completed and CliftonLarsonAllen was complimentary of the Mower County staff. A few items were noted for correction.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to adjourn the meeting at 12:38 p.m. Motion carried. The next meeting is scheduled for October 6, 2020 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Administrator

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